



University of North Dakota Annual Stewardship Form for Endowed Positions

Name

Title

Fellowship/Professorship/Endowed Chair Awarded

The University of North Dakota Alumni Association & Foundation (UNDAAF) asks for your help collecting stories and information to help communicate the impact of endowed positions, specifically how these funds contribute to faculty excellence in research, teaching, and service.

This form does not replace or substitute any requirements related to department, college or university annual evaluation policies/procedures or any of the forms/processes related to the promotion and tenure process. That said, it is fine if you duplicate or “cut and paste” information you have already provided in annual evaluation and/or promotion and tenure documents into this form.

Thank you for taking the time to complete this form. Please let your dean or the vice provost for faculty affairs know if you have any questions.

Reporting Period (you must choose one):

- Calendar Year: 20
- Academic Year: 20 - 20
- Other:

For the reporting period, please provide the following information (***as applicable to your endowed position***):

1. If applicable to your endowed position, summarize publications and provide 3-4 sentences describing their impact on the field/discipline. If you would like, please attach a link to or copy of the publication for us to share with the donor.



2. If applicable to your endowed position, summarize presentations and invited lectures and provide 3-4 sentences describing their impact.

3. If applicable to your endowed position, summarize grants and contracts and briefly describe their impact.

4. If needed, summarize and describe the impact of scholarly contributions not captured above.

5. If applicable to your endowed position, summarize service contributions (professional, university, community) and briefly describe the impact of this work (including memberships on editorial boards, boards of directors, foundations, professional and scholarly leadership activities, and so forth).

6. If applicable to your endowed position, summarize how the resources provided by the endowment were used to provide professional development opportunities.

7. If applicable to your endowed position, summarize how the resources provided by the endowment were used specifically with regard to student support, student success, and student opportunity. Any specific stories related to student achievements made possible through the deployment of endowment funds will be of particular interest.

8. Provide any other information about your work that you believe would be of interest to the donors who made the endowment possible.



9. Provide a 3-4 sentence statement of gratitude for the donor(s) who funded your position. This will be used in your donor's endowment and impact reports.

10. Do you give permission to use the information you provided in the answers above in the donor's impact report, endowment reports, and in public or external communications?

Yes

No

Please contact me first.

Please complete this form and return to your dean's office.