

2025-2026 Special Circumstance Request – Independent

Student Name: _____ **Student ID:** _____

Submitting an appeal does not guarantee an adjustment will be made to your financial aid package.

Special consideration may be available if your current financial situation is not accurately reflected by the 2023 tax information reported on your FAFSA. You must submit a signed detailed letter explaining the situation and all required documentation as outlined below. All documents must be completed and received before the Special Circumstance Committee will review the request. **Please use black or blue ink.**

- Checklist for ALL appeals:**
- Student (and spouse) 2024 Federal Tax Return (signed), Schedule 1 and 3 (if applicable)
 - Signed letter detailing circumstance
 - Student (and spouse) most recent paystub(s)

Section A: Criteria for Consideration *Check all circumstances you would like to be considered and submit required documentation. The documentation listed below is not an inclusive list. Additional information may be requested on a case-by-case basis.*

<p>Death of spouse</p> <p>Name of Deceased: _____ Date of death: ____/____/____</p> <ul style="list-style-type: none"> • Death Certificate or Obituary • Student’s 2023 Federal Tax Return (signed), Schedule 1 and 3 (if applicable) • Student’s 2023 W2s
<p>Student’s divorce/separation</p> <p>Date of divorce/separation: ____/____/____</p> <p>Number in student’s family: _____ (include yourself, any dependent children, and other people living with you)</p> <ul style="list-style-type: none"> • Divorce Decree or letter from attorney OR proof of separate residences <ul style="list-style-type: none"> ▪ utility bills, mortgage statements, rental agreement etc. • Student’s 2023 Federal Tax Return (signed), Schedule 1 and 3 (if applicable) • Student’s 2023 W2s
<p>Student (or spouse) is retired, unemployed for at least 8 weeks, or has a change in employment resulting in an income reduction</p> <p>Relationship: _____ Date: ____/____/____</p> <ul style="list-style-type: none"> • Unemployment Documentation (if applicable) • Documentation of situation
<p>Loss of benefits, such as unemployment, disability, social security, veterans, child support, or alimony</p> <p>Relationship: _____ Date: ____/____/____</p> <ul style="list-style-type: none"> • Documentation of situation
<p>Non-recurring payments received during the FAFSA tax year will not be repeated</p> <p>Type of Income: _____ Date: ____/____/____</p> <ul style="list-style-type: none"> • Documentation of situation

